

Mandatory Disclosure

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| | Updated on | 15-08-2018 |
| 1. | Permanent AICTE Id | 1-2036511 |
| | Date & Period of last approval | F.No. North-West/1-3327123458/2017/EOA dated 10-04-2017 |
| 2. | Name of the Institution | Rao Pahlad Singh Group of Institutions |
| | Address of the Institution | Satnali Road, Balana |
| | City & Pin Code | Mahendergarh- 123029 |
| | State | Haryana |
| | Longitude & Latitude | |
| | Phone number with STD code | 01285241431 |
| | FAX number with STD code | 01285241434 |
| | Office Hours at the Institution | 09:00 AM to 5.00 PM |
| | Academic Hours at the Institution | 8.30 AM to 3.30 PM |
| | Email | director@rpsinstitutions.org |
| | Website | www.rpsinstitutions.org |
| | Nearest Railway Station [distance in Km] | Mahendergarh Railway Station - 12 Km |
| | Nearest Airport [distance in Km] | Delhi - 147 Km |
| 3. | Type of Institution | Private Self Finance |
| | Category of the Institution | Co-Education |
| 4. | Name of the organization running the institution | Rao Pahlad Singh Education Society |
| | Type of the organization Society | Society |
| | Address of the organization | Near New Bus Stand, Mahendergarh (Haryana) |
| | Registered with | District Registrar, Firms & Societies, Narnaul |
| | Registration date | 09-05-2013 |
| | Website of the organization | www.rpsinstitutions.org |
| 5. | Name of affiliating University/HSBTE | Indira Gandhi University, Meerpur |
| | Address | Meerpur, Rewari (Haryana) |
| | Website | www.igu.ac.in |
| | Latest affiliation period | upto 2018-19 |
| 6. | Name of Principal / Director | Dr. Mahesh K. Yadav |
| | Exact Designation | Director |
| | Phone number with STD code | 01285-241431 |
| | FAX number with STD code | 01285-241434 |
| | Email principal | director@rpsinstitutions.org |
| | Highest Degree Ph.D | Ph.D |
| | Field of specialization Operation Management | Electronics & Communication Engineering |

| | | | |
|-----|---|-----|---|
| 7. | Governing Body Members | | |
| 1. | Smt. Pavitra Rao Chairperson Near New Bus Satand Mahendergarh Haryana- 123029 | 2. | Dr. Om Prakash Secretary Ward No. 15, Mahendergarh Haryana- 123029 |
| 3. | Sh. Manish Rao Vice President Ward no. 15, Mahendergarh Haryana-123029 | 4. | Sh. Sheotaj Singh Cashier VPO- Mandola Distt- Rewari Haryana-123103 |
| 5. | Sh. Vijay Singh Member VPO- Nangal Sirohi Distt- Mahendergarh Haryana-123028 | 6. | Sh. Ami Lal Member VPO- Chandpura Distt- Mahendergarh Haryana- 123021 |
| 7. | Sh. Bikram Singh Member VPO – Palri Panihara Distt- Mahendergarh Haryana- 123029 | 8. | The Director Director of Technical Education Haryana Member Ex-Officio |
| 9. | Regional Director AICTE NWRO AICTE Nominee- Member Ex-officio | 10. | University Nominee |
| 11. | State Govt. Nominee | 12. | Dr. Mahesh K. Yadav Director ROSGOI Member Secretary |
| 13. | Prof. Rajender Singh Dean- Academic Affairs RPSGOI | 14. | Dr. Devender Singh Registrar Staff representative |

| | | | |
|-------------------------|---|--|--|
| 8. | Academic Advisory Body - Academic Council | | |
| 1 | Dr. Mahesh K. Yadav – Chairman Director | | |
| Internal Members | | | |
| 2 | Prof. Rajender Singh Dean- Academic Affairs, Associate Professor (Mechanical Engineering) | | |
| 3. | Dr. Ravinder Singh Examination Controller, Associate Professor (Mathematics) | | |
| 4. | Dr. Rajeev Yadav Associate Professor and Head (Dept. of Computer Engineering & Science) | | |

| | |
|-------------------------|--|
| 5. | Prof. Rajesh Rana Assistant Professor & Head (Mechanical Engineering) |
| 6. | Dr. Kalpana Yadav Associate Professor and Head (Dept. of Management) |
| 7. | Prof. Karambir Assistant Professor and Head (Electronics & Communication Engineering). |
| 8. | Prof. Sanjay Saini Assistant Professor & Head (Civil Engineering) |
| 9. | Dr. Gundeep Tanwar Associate Professor & Head (Computer Science & Engineering) |
| 10. | Mr. Navin Kumar Assistant Professor (Physics) |
| Special Invitees | |
| 11. | Prof. Sumit Saini Assistant Professor & Head (Applied Sciences) |
| 12. | Prof. Anurag Mandaiya Vice Principal (Diploma) |
| | |

9. Placement Status of Last three Years: (Click on the Link below)

Placement Status

10. Branch wise Regular Faculty: (Click on the Link below)

Regular Faculty

11. Admission Status of Last three Years

12. Affiliation Performa as submitted to HSBTE for Provisional Affiliation for 2018-19:-

**Performa for Affiliation to Haryana State Board of Technical Education
Bays 7-12, Sector-4, Panchkula-134112**

- To be filled by Polytechnic Institutions offering diploma engineering program seeking extension of affiliation for 2018-19.**
- Please provide the actual information and if any information found false/incorrect may lead to disaffiliation of the Institute from HSBTE**

INSTITUTE CODE: 235

Part-A: GENERAL INFORMATION

| | |
|--|--|
| Society / Trust / Company (U/S 25) | |
| Name & Address of the Society / Trust / Company (U/S 25 of Companies Act, 1956); | Rao Pahlad Singh Education Society |
| Complete Postal Address : | Near New Bus Stand, Mohindergarh Haryana, PIN-123 029 |
| Society / Trust / Company Registration Number | HR 012 2013 00R15 |
| Date of Registration / Place of Registration | 9th May 2013 / Narnaul |
| Name of the Chairman / President of Society / Trust / Company | Smt. Pavitra Rao |

| | |
|--|---|
| STD code & Telephone No. (LL) Mobile No. | 01285 241431 9416907520 |
| Fax No. | 01285-241434 |
| E-mail | rpsbalana@gmail.com |
| Institution | |
| Name of the Institution run by the Trust / Society / Company: | Rao Pahlad Singh Group of Institutions |
| Complete Postal Address: | Satnali Road, Balana, Mohindergarh Haryana PIN-123029 |
| STD code & Telephone No. (LL) Mobile No. | 01285 241431 9466275566 |
| Fax No. | 01285-241434 |
| E-mail | rpsbalana@gmail.com |
| Type of Institute (Write the appropriate one) | Private (Copy of Registration documents of Society enclosed) |
| Year of starting of the Institute | 2014 |
| Name of the Principal of the Institute | Dr. Mahesh K. Yadav |
| Qualifications | M.Tech., Ph.D. |
| Date of Joining of the Institute | 1 st January 2012 |
| Contact Nos. (LL with STD Code / Mobile No.) | 01285 241431 / 8053117441 |
| E-mail | director@rpsinstitutions.org |

PART-B: DETAILS OF THE LAND
(Attach copy of all the land documents / NOC's)

| | | | |
|---|--|-------|---|
| Classification of the Permanent Site (Please tick the applicable one & attach documents issued by the competent authority) | Mega / Metro | Urban | <input checked="" type="checkbox"/> Non-Urban |
| | Town and Country Planning Dept. | | |
| | Development Authority | | |
| | State Revenue Authority | | |
| Land (Area in acres) | 12A,6K,6M | | |
| Ownership of Land (Please tick the applicable one) | Government | Trust | <input checked="" type="checkbox"/> Society |
| | Govt. Leased | Owned | Company (U/S 25) |
| Resolution of Society for use of ear marked Land for establishment of Polytechnic | Attached | | |
| No encumbrances certificate (contiguous- in single patch) | Attached | | |
| Change of Land Use Certificate (CLU) (Please tick the competent issuing authority & attach documents) | Town and Country Planning Dept. Development Authority | | |

| | |
|--|--|
| | Municipal Authority Revenue Authority |
| Khasra Plan / Master Plan (Please tick the competent issuing authority & attach documents) | Town and Country Planning Dept. Development Authority Revenue Authority |
| Site Plan (Please tick the competent issuing authority & attach documents) | Town and Country Planning Dept. Development Authority Revenue Authority Municipal Authority |
| Building Plan (Please tick the competent issuing authority & attach documents) | Total built-up area Development Authority Revenue Authority Municipal Authority |
| Occupancy certificate (Please tick the competent issuing authority & attach documents) | Rural area: Tehsildar Urban area: Municipal Corporation / Municipal Committee / HUDA |
| Structural stability certificate issued by Registered Structural Engineer (applicable in case where occupancy certificate is more than 30 years old) | Not Applicable |
| Access to the site (National Highway/ State Highway/ Village Road/ Kacha Road and Permission from competent authority to use | State Highway-22 |
| NOC from Local Fire Service Authorities (to ensure fire and life safety measures) | Yes |
| Whether Earth leakage circuit breaker (ELCB) provided? | Yes |
| Whether Ramp provided for <i>Divyang</i> for easy access to and evacuation from the building? | Yes |
| Whether any High tension electric line pass across the premises? | No |

PART- C: APPROVAL STATUS OF THE INSTITUTE

(for the previous session; attach copy of all the approval/affiliation letters)

| Approving authority | Letter Number | Date | Annexures |
|------------------------------------|---|--------------------|------------------|
| Copy of last AICTE approval letter | North-West/1-3327123458/2017/EOA | 10-Apr-2017 | |

| | | | |
|--|-----------------------|--------------------|--|
| Copy of last PCI approval letter (if applicable) | Not Applicable | - | |
| Copy of last affiliation letter of HSBTE | 103 | 15-May-2017 | |
| Copy of NOC of State Government | Not Applicable | | |

PART-D: ORGANIZATION, GOVERNANCE AND ADMINISTRATION

1. Constitution of BOG with detailed qualification, experience of all the members

NOTE: 1. Provide the details of all the members as per **Annexure –A**

2. At least two meetings shall be held in a year

Is BOG constituted as per AICTE/ PCI / HSBTE Norms. **Yes**

| NAME AND ADDRESS OF THE MEMBERS OF THE GOVERNING BODY AS PER THE COMPOSITION PRESCRIBED BY AICTE | | | | | | | |
|---|-------------------------|------------------|-----------------------|---|--------------------------|-------------------------------------|-----------------------------------|
| S. No | Name | Position | Qualification | Present Professional position / Occupation | Telephone Numbers | E-mail | Address |
| 01. | Mrs. Pavitra Rao | Chairperson | M.A., B.Ed. | Chair Person | 01285-220941 | rpskhatod@gmail.com | Near New Bus Stand, M'garh |
| 02. | Dr. MK Yadav | Member Secretary | M.Tech., Ph.D. | Principal | 8053117441 | director@rpsinstitutions.org | RPSGOI, Balana, M'garh |

| | | | | | | | |
|-----|---------------------------|---------|----------------------|--------------------|-------------|-------------------------------|--------------------------------------|
| 03. | Mr. OP Yadav | Members | M.A., LLB | Secretary | 9416907520 | rpsbalana@gmail.com | Near New Bus Stand, M'garh |
| 04. | Dr. Devender Singh | | M.A., Ph.D | Registrar | 9812008844 | registrar@rpsinstitutions.org | RPSGOI, Balana, M'garh |
| 05. | Nominee of AICTE (RO) | | - | Ex-Officio | - | - | - |
| 06. | Prof. Jagdish Nandal | | M.Sc. (Maths), Ph.D. | University Nominee | 9416291297 | maths@mdurohtak.ac.in | Deptt. of Maths, MDU, Rohtak |
| 07. | Nominee of DTE, Panchkula | | - | Ex-Officio | - | - | DTE, Panchkula |
| 08. | Dr. DS Kumar | | M.Tech., Ph.D. | Technologist | 08800495698 | dskumar005@yahoo.co.in | South City-II Gurgaon |
| 09. | Dr. Raj Singh | | M.B.A. Ph.D. | Educationist | 01244750501 | vc@gdgoenka.ac.in | Sector-55, Golf Course Road, Gurgaon |
| 10. | Sh. R.K. Rao | | - | Retired IAS | - | - | Chandigarh |
| 11. | Mr. D.P. Yadav | | M.A., M.B.A. | General Manager | 9466791720 | - | Sector-4, Rewari |

Whether Anti-ragging committee (As per All India Council for Technical Education notified regulation for prevention and prohibition of ragging in AICTE approved technical Institutions vide No. 37-3/Legal/AICTE/2009 dated 01.07.2009) constituted, displayed in the campus of the institute and hoisted on the website of institute? (Yes)

Whether Grievance Redressal Committee in the Institute. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012) constituted, displayed in the campus of the institute and hoisted on the website of institute? (Yes)

Whether Internal Complaint Committee (ICC) (As per section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013) constituted, displayed in the campus of the institute and hoisted on the website of institute? (Yes)

Whether Committee for SC/ST (As per the Scheduled Castes and the Scheduled Tribes (prevention of Atrocities) act, 1989, No. 33 of 1989, dated 11.09.1989) constituted, displayed in the campus of the institute and hoisted on the website of institute? (Yes)

PART- E: STAFF STATUS & REQUIREMENT

Norms for Faculty requirements and Recommended Cadre Ratio for Diploma Level Technical Institution (for Diploma Engineering / Pharmacy Courses as per AICTE APH 2018-19)

| | | | | | |
|--|------------------|--------------------|--------------------|-----------------|--------------|
| | Faculty : | Principal / | Head of the | Lecturer | Total |
|--|------------------|--------------------|--------------------|-----------------|--------------|


| | Student based on Approved Intake* | Director | Department | | |
|--|--|-----------------|-------------------|-----------------|---------|
| | | A | B | C | D=A+B+C |
| Engineering and Technology/Pharmacy/ Architecture/ Planning/ Applied Arts and Crafts, HMCT | 1:25 | 1 | 1 per Department | (S/ 25) – (A+B) | S/25 |
| *Of which, a minimum of 80 % should be Regular/ full time faculty and the remaining shall be Adjunct Faculty/ Resource persons from industry as per Annexure 10. | | | | | |
| S = Sum of number of students as per "Approved Intake" at all years | | | | | |

The faculty details for all the 03 years for the various diploma courses being offered by the institute be elaborated course wise as per the AICTE APH 2018-19 (tabulated above) in the table given below:

| FACULTY AND STAFF REQUIREMENTS [FIRST, SECOND YEAR & THIRD YEAR] | | | | | | |
|---|--------------------|----------------------|------------|-----------------|--------------|---|
| Sr. No | Discipline | Sanct. Intake | HOD | Lecturer | TOTAL | AICTE NORMS & GUIDELINES |
| 1. | FIRST YEAR | 120 | | | | |
| | English | | 0 | 1 | 1 | Faculty : Student Ratio = 1 : 25 |
| | Mathematics | | 0 | 1 | 1 | |
| | Physics | | 0 | 1 | 1 | |
| | Chemistry | | 0 | 1 | 1 | |
| | Engineering | | 1 | 0 | 1 | |
| | Architecture | 0 | - | 0 | - | Principal : 1 |
| 2. | SECOND YEAR | | | | | HOD : 1 per Dept. |
| | CIVIL | 60 | 1 | 2 | 3 | Lecturer : Intake / 25 |
| | MECHANICAL | 60 | 1 | 2 | 3 | |
| 3. | THIRD YEAR | | | | | |





| | | | | | | | | |
|-------|--|------------|--------------------------|-----------|-----------|--|--|---|
| | CIVIL | 60 | 0 | 3 | 3 | | | |
| | MECHANICAL | 60 | 0 | 3 | 3 | | | |
| | TOTAL | 360 | 3 | 14 | 17 | | | |
| (i) | TOTAL SANCTIONED INTAKE | | | | : | 360 | | |
| (ii) | TOTAL STAFF REQUIRED [at the ratio of 1 : 25] | | | | : | 15 | | |
| (iii) | TOTAL STAFF AVAILABLE [ON THE PAY ROLL] – | | | | : | 17 | | |
| (iv) | STAFF STUDENT RATIO [BASED ON PAYROLL] – | | | | : | 1:21.17 | | |
| 2. | Principal | | | | : | One | ONE | |
| 3. | Librarian | | | | : | One | ONE | |
| 4. | Physical Education Director | | | | : | One | ONE | |
| 5. | Non-Teaching Technical Staff : | | FOREMAN | | : | 1 | <i>The ratio between the Foreman to Workshop Instructor = 1 : 5 for the entire 3 years</i> | |
| | | | WORKSHOP INSTRUCTOR | | : | 5 | | |
| | | | SKILLED / LAB ASSISTANTS | | : | 5 | | <i>One Lab. Assistant for each laboratory</i> |
| | | | UNSKILLED ASSISTANTS | | : | 2 | | <i>One Assistant for each Department</i> |
| 6. | Number of Ministerial Staff | | | : | 5 | <i>As per Institutions requirement</i> | | |
| 7. | Number of Basic Servants | | | : | 2 | <i>As per Institutions requirement</i> | | |
| 8. | Whether AICTE Pay Scales implemented | | | : | YES / NO | : Yes | | |

| | | | | | | | |
|------------------------------|--|-------------------------------|--|--|--|--|--|
| NAME OF THE PRINCIPAL | | Dr. Mahesh Kumar Yadav | | | | | |
|------------------------------|--|-------------------------------|--|--|--|--|--|

| Stamp Size Photo | Date of Birth & Age | Qualification with Class obtained starting from the highest the Degree | Corresponding Specialization | Date of Joining | Scale of Pay | Present Basic Pay | Total emoluments | Signature |
|---|-------------------------|--|------------------------------|-----------------|----------------------------|-------------------|------------------|-----------|
|  | 15-08-1964 53½ Years | Ph.D | CSE | 01-01-2012 | 1,20,000 (Consolidated) | N/A | 1,20,000 | |
| | | M. Tech. / 1 st | ECE | | | | | |
| | | M.B.A / 1 st | Marketing | | | | | |
| | | A.M.I.E. / 1 st | ECE | | | | | |


| PRINCIPAL - EXPERIENCE | | | | | |
|-------------------------------|----------|-------|-------------|----------|-------|
| Teaching | | | Industry | | |
| Institution | Position | Years | Institution | Position | Years |
| | | | | | |

| | | | | | |
|-----------------------------|--------------------------|---------|---------------------|------------------------|-----------|
| SRCEM, Gwalior | HOD (ECE) | 2 Years | Indian Air Force | Jr. Warrant Officer | 22½ Years |
| BRCMCET, Bahal , Bhiwani | Dean/ Vice- Principal | 5 Years | - | - | - |
| OITM, Hisar | Vice- Principal | 1 Year | - | - | - |
| RPSGOI, Balana | Principal | 6 Years | - | - | - |

| TEACHING FACULTY - QUALIFICATION | | | | | | | | | | |
|---|--|------------|--|------------------------------|---------------------|-----------------|--------------------------|-------------------|------------------|-----------|
| Name of the Faculty Member with Stamp Size Photo | Designation | Department | Qualification with Class obtained starting from the highest the Degree | Corresponding Specialization | Date of Birth & Age | Date of Joining | Scale of Pay | Present Basic Pay | Total emoluments | Signature |
| Mr. Anurag  | Vice-Principal (Diploma 2 nd) | Mechanical | M.Tech. / 1 st | Mech. | 27-12-1973 | 01-07-2014 | 41,000 (Consolidated) | N/A | 41,000 | |
| B.Tech. / 1 st | | | Mech. | | | | | | | |
| Mr. Sanjay Saini  | Head & Lecturer | Civil | M.Tech/ B.Tech. / 1 st | Civil | 05-07-1990 | 26-06-2013 | 30,000 (Consolidated) | N/A | 30,000 | |
| Mr. Ashwani  | Lecturer | Civil | B.Tech. / 1 st | Civil | 15-01-1996 | 01-02-2017 | 21,000 (Consolidated) | N/A | 21,000 | |
| Mr. Sandeep  | Lecturer | Civil | B.Tech. / 1 st | Civil | 01-11-1990 | 16-02-2015 | 27,000 (Consolidated) | N/A | 27,000 | |

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|--|-------------------------|------------|--|----------------|------------|-------------|--------------------------|-----|--------|--|
|  Mr. Sudhir | Lecturer | Civil | B.Tech. / 1 st | Civil | 13-02-1992 | 22-07-2015 | 25,000 (Consolidated) | N/A | 25,000 | |
|  Mr. Neeraj | Lecturer | Mechanical | B.Tech. / 1 st | Mech. | 19-01-1991 | 17-08-2016 | 22,000 (Consolidated) | N/A | 22,000 | |
|  Mr. Anil Poonia | Head & Sr. Lecturer | Mechanical | M.Tech. / 1 st B.Tech. / 1 st | Mech. Mech. | 25-10-1988 | 02-02-2015 | 25,500 (Consolidated) | N/A | 25,500 | |
|  Mr. Rajeev Kumar | Lecturer | Mechanical | M.Tech. / 1 st B.Tech. / 1 st | Mech. Mech. | 12-10-1975 | 02-02-2015 | 21,200 (Consolidated) | N/A | 21,200 | |
|  Mr. Deepak Kumar | Lecturer | Mechanical | M.Tech. / 1 st B.Tech. / 1 st | Mech. Mech. | 25-12-1991 | 15-007-2016 | 23,000 (Consolidated) | N/A | 23,000 | |
|  Mr. Rakesh Kumar | Head & Lecturer | Maths | M.Sc. / 1 st | Maths | 20-10-1981 | 01-07-2014 | 32,000 (Consolidated) | - | 32,000 | |
| | B.Sc. / 1 st | | | | | | | | | |



| | | | | | | | | | |
|---|--------------|------------|--|----------------|------------|------------|--------------------------|-----|--------|
| <p>Ms. Manisha Yadav</p>  | Lecturer | Physics | M.Sc. / 1 st B.Sc. / 1 st | Physics | 16-07-1992 | 10-03-2016 | 19,000 (Consolidated) | - | 19,000 |
| <p>Mr. Satya Narayan</p>  | Sr. Lecturer | English | M.A. / 1 st B.A. / 2 nd | English | 21-01-1981 | 17-02-2014 | 39,000 (Consolidated) | - | 39,000 |
| <p>Mr. Sumit Kumar</p>  | Lecturer | Chemistry | M.Sc. / 1 st B.Sc. / 1 st | Chemistry | 30-12-1994 | 01-08-2017 | 31,000 (Consolidated) | N/A | 31,000 |
| <p>Mr. Sunil Kumar</p>  | Lecturer | Civil | B.Tech. / 1 st | Civil | 30-03-1995 | 01-08-2017 | 21,000 (Consolidated) | N/A | 21,000 |
| <p>Mr. Ajay Kumar</p>  | Lecturer | Mechanical | M.A. / 1 st B.A. / 1 st | Soft Skills | 20-12-1989 | 01-08-2017 | 33,000 (Consolidated) | - | 33,000 |
| <p>Mr. Manoj Kumar</p>  | Lecturer | Mechanical | M.Tech. / 1 st B.Tech. / 1 st | Mech. Mech. | 04-09-1990 | 01-08-2017 | 26,000 (Consolidated) | N/A | 26,000 |

| | | | | | | | | | |
|---|----------|-------|---------------------------|-------|------------|------------|--------------------------|-----|--------|
| Mr. Naveen  | Lecturer | Civil | B.Tech. / 1 st | Civil | 19-06-1995 | 01-04-2017 | 21,000 (Consolidated) | N/A | 21,000 |
|---|----------|-------|---------------------------|-------|------------|------------|--------------------------|-----|--------|

NOTE: Faculty Cadre Qualifications and pay scales shall be as per Haryana Government / AICTE.

| TEACHING FACULTY - EXPERIENCE | | | | | | | |
|-------------------------------|----------------------------|-----------------|----------------|-----------|-------------|----------|-------|
| S.No | Name of the faculty Member | Teaching | | | Industry | | |
| | | Institution | Position | Years | Institution | Position | Years |
| 1. | Mr. Anurag | SITM, Rewari | Lecturer | 4 Years | - | - | - |
| | | RPS GOI, Balana | Vice-Principal | 9 Years | - | - | - |
| 2. | Mr. Sanjay Saini | RPSGOI | Lecturer | 4Years | - | - | - |
| 3. | Mr. Ashwani Kumar | RPSGOI | Lecturer | 3.4 Year | - | - | - |
| 4. | Mr. Sandeep | HITM, Ambala | Lecturer | 3.2 Years | - | - | - |
| 5. | Mr. Sudhir | RPSGOI | Lecturer | 2.8 Years | - | - | - |
| 6. | Mr. Neeraj | RPSGOI | Lecturer. | 3.8 Year | - | - | - |
| 7. | Mr. Anil Poonia | RPSGOI | Lecturer | 4.5 Years | - | - | - |
| 8. | Mr. Rajeev Yadav | RPSGOI | Lecturer | 3 Year | - | - | - |
| 9. | Mr. Deepak | RPSGOI | Lecturer | 2.8 Year | - | - | - |
| 10. | Mr. Rakesh Kumar | PKSD, Kanina | Lecturer | 2 Years | - | - | - |
| | | RPSGOI | Sr. Lecturer | 4 Years | | | |
| 11. | Ms. Manisha Yadav | RPSGOI | Lecturer | 2 Year | - | - | - |
| 12. | Mr. Satya Narayan | RPSGOI | Sr. Lecturer | 4 Years | - | - | - |
| 13. | Mr. Sumit Kumar | RPSGOI | Lecturer | 0.5 years | - | - | - |
| 14. | Mr. Sunil Kumar | RPSGOI | Lecturer | 0.5 Years | - | - | - |
| 15. | Mr. Ajay Kumar | RPSGOI | Lecturer | 0.5 Years | | | |
| 16. | Mr. Manoj Kumar | RPSGOI | Lecturer | 0.5 Years | | | |
| 17. | Mr. Naveen | RPSGOI | Lecturer | 1 year | - | - | - |

LIBRARIAN AND PHYSICAL EDUCATION DIRECTOR

| Name of the Faculty Member with Stamp Size Photo | Designation | Qualification with Class obtained starting from the highest the Degree | Previous Experience | Date of Birth & Age | Date of Joining | Scale of Pay | Present Basic Pay | Total emoluments | Signature |
|--|-----------------------------|--|---------------------|---------------------|-----------------|-----------------------|-------------------|------------------|-----------|
| Mr. Pawan Kumar  | Chief Librarian | B. Lib. / 1 st | 4 Years | 20-06-1977 | 01-07-2014 | 15,500 (Consolidated) | - | 15,500 | |
| | | B.A /2 nd | | | | | | | |
| | | | | | | | | | |
| Mr. Bhup Singh Jangir  | Physical Education Director | M.P.Ed. | 18 Years | 02-08-1976 | 01-07-2017 | 19,500 (Consolidated) | - | 19,500 | |

| WORKSHOP AND TECHNICAL SUPPORTING STAFF | | | | | | | | | | | | |
|---|-------------------|------------|-----------------|-------------|---------------|---------------------|---------------------|-----------------|--------------|-------------------|------------------|-----------|
| S. No | Name of the Staff | Department | Laboratory | Designation | Qualification | Previous Experience | Date of Birth & Age | Date of Joining | Scale of Pay | Present Basic Pay | Total emoluments | Signature |
| 1 | Mr. Raj Kumar | Mechanical | Workshop | Foreman | Diploma | 17 Years | 5-11-1973 | 20-8-2013 | 14,800 | Consolidated | 14,800 | |
| 2 | Mr. Nasib Singh | Mechanical | Fluid Power Lab | Instructor | CTI | 5 Years | 15-12-1985 | 01-7-2014 | 10,000 | Consolidated | 10,000 | |
| 3 | Mr. Amit Kumar | Mechanical | Machine Shop | Instructor | Diploma | 6 Years | 01-01-1989 | 02-02-2015 | 14,000 | Consolidated | 14,000 | |

| | | | | | | | | | | | |
|-----|---------------------|------------|----------------------|------------------|--------------|----------|------------|------------|--------|--------------|---------|
| 4 | Mr. Vijay Saini | Mechanical | Carpentry | Instructor | Diploma | 2 Years | 28-9-1992 | 20-8-2014 | 12,000 | Consolidated | 12,000 |
| 5. | Mr. Anil Kumar | Civil | Machinist | Instructor | I. T. I | 14 Years | 08-06-1981 | 23-01-2017 | 12,000 | Consolidated | 12,000 |
| 6. | Mr. Joginder Singh | Physics | Physics Lab | Lab. Assistant | Diploma | 9 Years | 15-7-1970 | 20-8-2013 | 14,000 | Consolidated | 14,000 |
| 7. | Mr. Vikram Yadav | Chemistry | Chemistry Lab | Lab. . Assistant | Intermediate | 1 Year | 15-10-1993 | 01-08-2017 | 12,000 | Consolidated | 12,000 |
| 8. | Mr. Kulwinder Singh | CSE | Computer Lab | Lab. Assistant | B.Tech. | 5 Years | 04-12-1989 | 14-03-2016 | 20,000 | Consolidated | 20 ,000 |
| 9. | Mr. Parveen Kumar | Workshop | Welding Shop | Lab. Assistant | CTI | 5 Years | 18-07-1982 | 09-01-2015 | 10,000 | Consolidated | 10,000 |
| 10. | Mr. Naveen Kumar | Civil | Material Testing Lab | Lab. Assistant | ITI | Fresher | 04-12-1987 | 02-02-2013 | 12,800 | Consolidated | 12,800 |

MINISTERIAL STAFF

| S. No | Name of the Staff | Place of Work | Designation | Qualification | Previous Experience | Date of Birth & Age | Date of Joining | Scale of Pay | Present Basic Pay | Total emoluments | Signature |
|-------|-----------------------|---------------|--------------|---------------|---------------------|---------------------|-----------------|--------------|-------------------|------------------|-----------|
| 1 | Mr. Devender S. Yadav | Admin | Registrar | M.A., B.Ed. | 12 Year | 15-01-1979 | 01-07-2014 | 35,000 | Consolidated | 35,000 | |
| 2 | Mr. Hitesh Kumar | Admin | Accountant | B.A. | 30 Year | 16-10-1965 | 19-02-2018 | 22,000 | Consolidated | 22,000 | |
| 3. | Mr. Manoj Kumar | Admin | Accounts | M.Com. | 6 Year | 16-06-1987 | 04-07-2016 | 16,000 | Consolidated | 16,000 | |
| 4. | Mr. Sajjan Kumar | Examination | Clerk | B.A.,M.A. | 7 Years | 10-05-1981 | 01.07.2014 | 16,700 | Consolidated | 16,700 | |
| 5. | Mr. Krishan Kumar | Admin | Asstt. Clerk | B.A., M.A. | 3 Years | 05-11-1989 | 01-07-2014 | 16,000 | Consolidated | 16,000 | |

PART-F: INFRASTRUCTURE FACILITIES

Norms for Land requirement and built-up area for Diploma Level Technical Institution (for Diploma Courses as per AICTE APH 2018-19)

| PHYSICAL INFRASTRUCTURE - COMPLETE DETAILS OF BUILT-UP AREA | | | | | |
|---|---------------------------|---------------------------------------|----------------------|-----------------------|-------------------|
| S. No | Built-up (Carpet) Area | FIRST YEAR , SECOND YEAR & THIRD YEAR | | | Shortfall, if any |
| | | Type of Structure [RCC/ACC] | Required Area [sq.m] | Available Area [sq.m] | |
| (a) | Instructional area [INA] | RCC | - | 11423.56 | NIL |
| (b) | Administrative area [ADA] | RCC | - | 952.06 | NIL |
| (c) | Amenities area [AMA] | RCC | - | 1825.19 | NIL |

| | | | | | |
|-----|-------------------------------------|---------------------|---|-----------------|------------|
| (d) | Circulation area [CIA] | RCC | - | 3171.52 | NIL |
| | <i>[CIA = 0.25 x (INA+ADA+AMA)]</i> | TOTAL AREA : | | 17372.33 | NIL |

| ADMINISTRATIVE AREA REQUIREMENT FOR DIPLOMA COURSES | | | | |
|--|-------------------------------------|---|------------------------------|--|
| Particulars | Number of rooms required | Minimum Carpet Area required | Carpet Area available | Shortfall w.r.t. Number of Room & Carpet Area |
| Principal / Director room | 01 | 30 sqm | 62.87 | NIL |
| Board room | 01 | 20 sqm | 30.65 | NIL |
| Office all inclusive | 01 | | - | NIL |
| | Campus having one program | 150 sqm | - | NIL |
| | Campus having more than one program | 300 sqm | 300.66 | NIL |
| Department offices | 01/Deptt. | 20 sqm | 142 | NIL |
| Cabins for HOD's | 01 | 10 sqm | 56.09 | NIL |
| Faculty rooms | - | 30 sqm (subject to minimum 5 sqm for each faculty member) | 250 | NIL |
| Central stores | 01 | 30 sqm | 32.5 | NIL |
| Maintenance Room | 01 | 10 sqm | 10.21 | NIL |
| Security Room | 01 | 10 sqm | 10.21 | NIL |
| Housekeeping Room | 01 | 10 sqm | 10.21 | NIL |
| Pantry for staff (Desirable) | 01 | 10 sqm | 10.21 | NIL |

| | | | | |
|---|----|--------|-------|-----|
| Examination control office (Confidential Room) | 01 | 40 sqm | 63.53 | NIL |
| Placement office | 01 | 50 sqm | 66 | NIL |

| IMPORTANT INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES | | | | |
|---|---------------------------------|-------------------------------------|------------------------------|---|
| Particulars | Number of rooms required | Minimum Carpet Area required | Carpet Area available | Shortfall w.r.t. Number of Rooms & Carpet Area |
| Computer Centre | 01 | 150 sqm | 223.19 | NIL |
| Library and Reading Room | 01 | 400 sqm | 835.93 | NIL |
| Seminar Hall | 01 | 132 sqm | 150.5 | NIL |
| Smart Class room | 01 | 66 sqm | 72 sqm | NIL |
| Language Laboratory | 01 | 132 sqm | 134 sqm | NIL |

| INFRASTRUCTURE REQUIREMENT FOR DIPLOMA COURSES IN ENGG. | | | | | |
|--|---------------------------------|----------------------------------|-------------------------------------|------------------------------|---|
| Particulars | Number of rooms required | Number of rooms available | Minimum Carpet Area required | Carpet Area available | Shortfall w.r.t. Number of Rooms & Carpet Area |
| I | II | | III | IV | V |
| Lecture Rooms | 06 | 33 | 66 sqm each room | 2210.01 | NIL |
| Tutorial Rooms | 02 | 08 | 33 sqm each room | 264.31 | NIL |
| Total no. of Labs for (Diploma Engg. Courses Laboratories for the 1st year includes Physics and Chemistry Laboratory each of 66 sqm are required) | 05 / course 10 | 12 | 66 sqm each lab | 1308.41 | NIL |
| Workshop for all courses | 01 | 01 | 200 sqm | 201.3 | NIL |

| | | | | | |
|--|--------------------------------|-----------|---------|---------------|------------|
| Additional Workshop (for category "X" courses) Category X of Courses: Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and allied Courses of each. | 02 / course (Maximum 04) | 04 | 200 sqm | 807.28 | NIL |
| Drawing Hall | 01 | 01 | 132 sqm | 199 | NIL |

| BASIC AMENITIES FOR DIPLOMA COURSES | | | | | |
|--|---|--|-------------------|------------|--|
| Toilets (Ladies & Gents) | 01 | 150 sqm (Campus having one program) | - | NIL | |
| | | 350 sqm (Campus having more than one program) | 374 sqm | NIL | |
| Toilets for <i>Divyang</i> | 01 | --- | 10.21 sqm | NIL | |
| Girls Common Room | 01 | 75 sqm | 100.33 sqm | NIL | |
| Boys Common Room | 01 | 75 sqm | 100.33 sqm | NIL | |
| Canteen/cafeteria (Desirable) | 01 | 150 sqm | 266.2 sqm | NIL | |
| First aid-cum-sick room | 01 | 10 sqm | 10.21 sqm | NIL | |
| Drinking water facility (water cooler) essential | Adequate nos. (with attached water purifiers) | -- | 04 | NIL | |
| Principal's Quarters | Desired | 150 sqm | 244.55 sqm | NIL | |
| Guest House | Desired | 30 sqm | 30 sqm | NIL | |
| Sports Club / Gymnasium / Playground | Desired | 200 sqm | 300 sqm | NIL | |
| Auditorium / Amphi Theater | Desired | 400 sqm | 534 sqm | NIL | |
| Boys Hostel | Desired | Adequate | 01 | NIL | |
| Girls Hostel | Desired | Adequate | 01 | NIL | |

| COMPUTERS, SOFTWARE, INTERNET AND PRINTERS | | | | | | |
|---|-----------------------|------------------------------|-----------------------------------|-------------------------|------------------------|---------------------------|
| Program | Number of PCs/ | Legal System Software | Legal Application Software | LAN and Internet | Mail Server and | Printers including |

| | Laptops to students ratio (Min 20 PCs) | | | | Client | Color Printer (% of total number of PCs/ Laptops) |
|-------------------------|---|----|----|-----|---------------|--|
| Engineering/ Technology | 1:6 | 03 | 20 | All | Desired | 5% |
| HMCT | 1:6 | 01 | 10 | All | Desired | 5% |

NOTE:

1. At least 4Mbps Wi-Fi connectivity at 4 or 5 hotspots shall be made available.
2. Library, Administrative offices and Faculty members shall be provided with exclusive computing facilities along with LAN and Internet. This shall be considered as over and above the requirement meant for PCs to student's ratio.
3. Every department shall have separate computer Laboratory with at least 20 computers. A centralized computer Laboratory with at least 100 computers.

| Sr. No | Computer Facilities | Sanctioned intake | Number of Terminals | | |
|---------------|--|--|----------------------------|------------------|------------------|
| | | | Required | Available | Shortfall |
| 1. | Computers [S] - First / Second Year / Third Year Students /only | 360 | 60 | 60 | NIL |
| 2. | Multimedia Computers – Library / Internet Surfing in Reading room | 360 | 4 | 9 | NIL |
| 3. | Computers - For Faculty Members | | 18 | 18 | NIL |
| 4. | Computers - For Administrative Office | --- | - | 4 | NIL |
| 5. | Printers [P] | --- | 12 | 12 | NIL |
| 6. | Internet Facility | --- | 4 Mbps | 8 Mbps | NIL |
| 7. | LAN Facility | YES / NO | : | Yes | |
| 8. | Legal System Software | --- | | | |
| | List of System Softwares | (01). WinPro 10 SNGL OLP ML Legalization GetGenuine | | | |
| | | (02). Windows 7 Starter | | | |
| | | (03). Ubuntu Linux | | | |
| 9. | Legal Application Software | --- | | | |
| | List of Application Software | (01). MS Office Std 2016 | | | |
| | | (02). LIBSYS | | | |
| | | (03). Foxpro | | | |
| | | (04). Web Tool Xara | | | |
| | | (05). Turbo C++ | | | |
| | | (06). JDK 1.6.2p | | | |
| | | (07). MS Visual Studio Professional 2010 (5 User) | | | |
| | | (08). Adobe Flash Professional CSS Version 11.0 | | | |

| | | |
|-----|--|--|
| | | (09) Adobe Acrobat Professional CSS Version 11.0 |
| | | (10) Nuance PDF Converter Professional |
| | | (11) Tally ERP 9.0 |
| | | (12) English Deluxe |
| | | (13) Learn English Business Collection |
| | | (14) Page Maker 10 |
| | | (15) PROLOG |
| | | (16) MS Front Page |
| | | (17) Quick Heal Plus |
| | | (18) Guardian 2010 |
| | | (19) Oracle 11 |
| | | (20) K7 Total Security |
| 10. | UPS | Number of UPS : 07 |
| | | Capacity : 5 KVA Each |
| 12. | Air Conditioners | YES / NO : Yes |
| 13. | Central Xerox Facility | YES / NO : Yes |
| 14. | Mail Server & Client | YES / NO : Yes |
| 15. | Computer Specifications [General, in brief] | HCL Pentium ® Dual Core 2.70 GHz |

| BOOKS, JOURNALS AND LIBRARY FACILITIES | | | | | | |
|--|---------------------------|-------------------|-------------------|-------------------|------------------------------|--|
| Program | Total number of Divisions | Titles | Volumes | National Journals | Reading Room seating | Multimedia PCs for Digital Library/ internet Surfing located in reading room |
| | | Number | | | Percentage of total students | |
| Engineering and Technology | B | 50# | 250xB# | 3xB# | 15 % (Max 150) | 1 % (Max 10) |
| | | 25 per* Course | 125 per*Course | | | |
| HMCT | B | 50# | 250xB# | 3xB# | | |
| | | 25 per* Course | 125 per*Course | | | |

NOTE:

1. B=Number of divisions at 1st year (Shift 1+2) + Number of 2nd year direct divisions (Shift 1+2)
2. #Book titles and volumes required at the time of starting new Institution.
3. Total numbers of titles and volumes shall be increased in continuation till 15 years, which shall be the minimum stock of books. However, Institutions shall have to add annual increment of books as specified in Approval Process Handbook 2018-19.

4. *Annual increment.
5. Digital Library facility with multimedia facility is essential.
6. Reprographic facility in the library is essential.
7. Document scanning facility in the library is essential.
8. Library books/ non books classification as per standard classification methods is essential.
9. Availability of NPTEL facility at the library is essential.

| S. No | Description | No. of Divisions (1 division=60) | Required | Available | Shortfall | AICTE NORMS | |
|-------|--------------------------------|----------------------------------|----------|-----------|-----------|---|---|
| 1. | Number of Titles | B1 : | 2 | 150 | 173 | Nil | B1 : First Year : 50. B2 : Second Year : 25 per Course B3 : Third Year : 25 per Course |
| | | B2 : | 2 | | | | |
| | | B3: | 2 | | | | |
| 2. | Number of Volumes | B1 : | 2 | 1000 | 1778 | Nil | B1 : First Year : 250 x No. of Divisions B2 : Second Year : 125 x No. of Divisions B3 : Third Year : 125X No of division |
| | | B2 : | 2 | | | | |
| | | B3 : | 2 | | | | |
| 3. | No. of National Journals | B =02 | 18 | 23 | Nil | 03x $\frac{\text{Total Sanc.Intake}}{60}$ | |
| 4. | Digital Library facility | YES / NO : YES | | | | Essential | |
| 5. | Reprographic Facility | YES / NO : YES | | | | Essential | |
| 6. | Document scanning facility | YES / NO : YES | | | | Essential | |
| 7. | Document printing facility | YES / NO : YES | | | | Essential | |
| 8. | Internet | YES / NO : YES | | | | Essential | |
| 9. | Availability of NPTEL facility | YES / NO : YES | | | | Essential | |
| 9. | Multimedia Facilities | YES / NO : YES | | | | Essential | |

| ESSENTIAL AND DESIRABLE REQUIREMENTS AS PER AICTE APH 2018-19 | | | |
|---|-------------|-------------------------|--|
| Sr. No | Description | Availability [YES / NO] | Details to be provided. [Number, if so required] |
| Essential Requirements | | | |

| | | | |
|-----|---|-----|--|
| 1. | Standalone Language Laboratory | YES | 01 |
| 2. | Potable Water supply and outlets for drinking water at strategic locations | YES | — |
| 3. | Electric supply | YES | — |
| 4. | Sewage Disposal | YES | — |
| 5. | Telephone and Fax | YES | — |
| 6. | Vehicle parking | YES | — |
| 7. | Display of Information submitted to AICTE (including the accreditation status and Board of Governors) along with Mandatory disclosures in the website of the Institution. | YES | www.rpsinstitutions.org |
| 8. | Copies of AICTE approvals (LoA and EoA of subsequent years) obtained since inception of the Institution till date shall be placed in the web site of the Institution | YES | — |
| 9. | Digital payment for all financial transactions as per MHRD directives | YES | — |
| 10. | Provision to watch MOOCS courses through Swayam | YES | — |
| 11. | Display board within the premises as well as in the web site of the of Institution indicating the Chairman / President of the Trust of the institute, faculty available, facilities offered / available at the institute and feedback facility of students. | YES | — |
| 12. | Implementation of Unnat Bharat Abhiyan | YES | — |
| 13. | Barrier Free Built Environment for disabled and elderly persons including availability of specially designed toilets for ladies and gents separately. (a per Chapter V of Approval Process Handbook 2018-19) | YES | — |
| 14. | Safety and Security measures in the Campus (as per Chapter V of Approval Process Handbook 2018-19) and Safety Guidelines issued by Department of Technical Education, Haryana) | YES | - |
| 15. | Safety provisions including fire and other calamities (Refer Annexures 8 and 9 of Approval Process Handbook 2018-19) | YES | - |
| 16. | Implementing Food Safety and Standards Act, 2006 in the Institution | YES | - |
| 17. | General Insurance provided for assets against fire, burglary and other calamities | YES | - |
| 18. | All weather approach road suitable for use by Motor vehicle- Motorized Road | YES | - |
| 19. | General Notice Board and Departmental Notice Boards | YES | - |
| 20. | First aid, Medical and Counseling Facilities | YES | - |
| 21. | Appointment of Student Counselor | YES | - |
| 22. | Group Insurance to be provided for the employees | YES | - |
| 23. | Insurance for students | YES | - |

| | | | |
|-------------------------------|---|-----|---|
| 24. | Institution-Industry Cell | YES | - |
| 25. | Placement Cell | YES | |
| 26. | Applied for membership of National Digital Library | YES | - |
| 27. | Strong Room [Storing QPs & ASs] | YES | - |
| 28. | Security arrangement [Day / Night] | YES | - |
| 29. | Sufficient halls for Examination | YES | - |
| Desirable Requirements | | | |
| 30. | Implementation of the schemes announced by MHRD | YES | - |
| 31. | Offering of Skill development Courses approved by the Council | YES | - |
| 32. | Participation in the National Institutional Ranking Framework (NIRF) | NO | - |
| 33. | Fabrication facility Laboratory (FABLAB)/ Tinkering Laboratory/ Innovation Laboratory | YES | - |
| 34. | Backup Electric Supply | YES | - |
| 35. | Availability of at least ONE Smart Classroom per Department | YES | - |
| 36. | Rain Water Harvesting and installation of grid connected solar rooftops/ Power Systems | YES | - |
| 37. | Waste management and environment improvement measures to ensure a sustainable Green Campus | YES | - |
| 38. | Public announcement system at strategic locations for general announcements/ paging and announcements in emergency. | YES | - |
| 39. | Enterprise Resource Planning (ERP) Software for Student-Institution-Parent interaction | YES | - |
| 40. | Transport | YES | - |
| 41. | Post, Banking Facility/ ATM | YES | - |
| 42. | CCTV Security System | YES | - |
| 43. | LCD (or similar) projectors in classrooms | YES | - |
| 44. | Staff Quarters | NO | - |
| 45. | Display of Courses and "Approved Intake" in the Institution at the entrance of the Institution. Courses taken through duly recognized MOOCs shall be used as Supplementary Courses. | YES | - |
| 46. | Implementation of Unnat Bharat Abhiyan / Saansad Adarsh Gram Yojna (SAGY) | NO | |
| 47. | Implementation of Startup Policy | NO | - |
| 48. | Intellectual Property Right Cell | NO | - |
| 49. | Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring | YES | - |

| | | | |
|--|--|--|--|
| | safe and environment friendly disposal od used sanitary napkin through sanitary napkin incinerator | | |
|--|--|--|--|

PART G – DETAILS OF MACHINERY/ EQUIPMENT

| MACHINERY/EQUIPMENTS | | |
|--|--|---|
| 1. | Whether Machinery/Equipments for all the Laboratories / Workshops as per the syllabus prescribed by HSBTE available? | YES |
| 2. | Whether all the existing Machinery/Equipments are entered in Stock Register? | YES |
| 3. | Whether all the existing Machinery/Equipments are in working condition or not ? | YES |
| 4. | If not, list out the Machinery/Equipments that are not in working condition | <i>(list to be enclosed)</i> N/A |
| 5. | Whether any Machinery/Equipments are likely to be purchased in respect of the Courses for which extension of approval is applied | NO |
| 6. | If YES, list out the Machinery/Equipments | <i>(list to be enclosed)</i> N/A |
| <p>NOTE: Course wise list of equipments and its adequacy as per the syllabus prescribed by HSBTE [for a batch of 30 students] be annexed for all the diploma courses being offered by the institute- Annexure-B</p> | | |

PART H – FINANCIAL & PHYSICAL RESOURCES

Budgeted Expenditure for the year 2017-18

| Expenditure Heads | Budget (In lakhs) | Actual Expenditure | Shortfall if any |
|---|--|---|--|
| I. Academic Buildings: - Construction - Maintenance Expenses | 287 | 28557135 | Nil |
| II. Laboratories/Computing Centre - New Equipment - Furniture - Operation & Maintenance | 10.5 Lakhs 2.8 Lakhs | 1035822 273656 | Nil Nil |
| III. Salary - Salary of Teaching Staff - Salary of Non-Teaching Staff | 170 Lakhs 165 Lakhs | 16889175 16403094 | Nil Nil |
| IV. Faculty/Staff Development (Seminars/Workshops/Incentive Schemes/Training/Higher Studies) | 2 Lakhs | Nil | Nil |
| V. Library - Books - Journals ,e-journals - E-library | 1.7 Lakhs 1.0 Lakhs | 169695 96740 | Nil Nil |
| VI. Services - Administration/Transport/Hostels/Canteen /Security/Water/Electricity/P&T: - Hostel Maintenance - Landscaping - Internet facility | 17.8 Lakhs 13.7 Lakhs 0 Lakhs 1.1 Lakhs | 1769617 1366551 0 103765 | Nil Nil Nil Nil |
| VII. Students Activities - Extracurricular/Co-curricular/ Sports/Cultural /extra classes | 1 Lakhs | 14860 | Nil |
| VIII. Medical Expenses -Full time or otherwise | 0.5 Lakhs | 32628 | Nil |
| IX. Any Other, please specify | Nil | Nil | Nil |

Latest Balance Sheet of the Society certified from CA is to be attached. [Balance Sheet of 2016-17 is attached. \(Annexure-C\)](#)

PART I – STUDENT RELATED INFORMATION

Academic Performance of Last three Years (Attach Annexure if required)

| S. No. | Course | Year | Sanctioned intake | No. of students admitted | Number of students Appeared in Board Exams | Students Passed | Passed with 1 st Division | Pass Percentage |
|--------|-------------|----------------------|-------------------|--------------------------|--|-----------------|--------------------------------------|-----------------|
| | | | | | A | Number (B) | | (B/A)*100 |
| 1. | Civil Engg. | 1 st year | 60 | 10 | 06 | 04 | 03 | 83.33 |
| | | 2 nd year | 60 | 20 | 19 | 12 | 12 | 63.15 |
| | | 3 rd year | 60 | 21 | 19 | 12 | 12 | 63.15 |
| 2. | Mech. Engg. | 1 st year | 60 | 17 | 13 | 03 | 03 | 23.07 |
| | | 2 nd year | 60 | 19 | 18 | 08 | 08 | 44.44 |
| | | 3 rd year | 60 | 28 | 26 | 06 | 06 | 23 |

Up keep of Attendance Record of Students

| S. No. | Course / with year/ Semester | Hours of teaching from start of session | Total students on roll | Number of students | | | | Remarks |
|--------|---|---|------------------------|--------------------|-----------|-----------|-----------|---------|
| | | | | Above 75% | Above 70% | Above 65% | Above 60% | |
| 1. | Civil/1 st Year/ 1 st Semester | 525 | 06 | 4 | 5 | 6 | 6 | |
| 2. | Mechanical /1 st Year / 1 st Semester | 525 | 13 | 6 | 9 | 13 | 13 | |
| 3. | Civil/1 st Year/ 2 nd Semester | 455 | 06 | 3 | 5 | 6 | 6 | |
| 4. | Mechanical /1 st Year / 2 nd Sem. | 455 | 13 | 7 | 10 | 13 | 13 | |
| 5. | Civil/2 nd Year / 3 rd Semester | 525 | 20 | 6 | 12 | 20 | 20 | |
| 6. | Mechanical / 2 nd Year / | 525 | 19 | 5 | 10 | 19 | 19 | |

| | | | | | | | | |
|-----|---|------------|-----------|-----------|-----------|-----------|-----------|--|
| | 3rd Semester | | | | | | | |
| 7. | Civil/2nd Year/ 4th Semester | 455 | 20 | 7 | 12 | 20 | 20 | |
| 8. | Mechanical / 2nd Year / 4th Semester | 455 | 19 | 6 | 11 | 19 | 19 | |
| 9. | Civil/ 3rd Year/ 5th Semester | 525 | 21 | 6 | 13 | 21 | 21 | |
| 10. | Mechanical / 3rd Year / 5th Semester | 525 | 28 | 11 | 23 | 28 | 28 | |
| 11. | Civil/ 3rd Year/ 6th Semester | 455 | 21 | 7 | 14 | 21 | 21 | |
| 12. | Mechanical / 3rd Year / 6th Semester | 455 | 28 | 10 | 21 | 26 | 26 | |

Details:

- i. Merit position/toppers branch wise in the HSBTE Exams, if any. **Not Available**
- ii. Awards awarded by the Polytechnic to the academic toppers of the Polytechnic. **Nil**
- iii. Steps taken for improving the academic results. **Practice Tests and remedial classes**
- iv. Conduct of extra classes for weak/ needy students (Please attach copy of time table also).
Yes (Annexure-D)
- v. Total no. of working days observed in Semester (Please attach copy of time table also). **82**
- vi. Whether Alumni association is formed or not. **Yes**
- vii. Efforts made for quality teaching/ improving pedagogy/ personality development & improvement in Communication Skill of students. **Yes**
- viii. Steps taken for improving academic ambiance of the Polytechnic like land scaping, horticulture, tree plantation etc. **Yes**
- ix. Utilization of student fund for student welfare activities. **Yes**
- x. Teaching-Learning process:
 - a. Whether Academic Calendar implemented? **Yes**
 - b. Whether Teaching Aids used? **Yes**
 - c. Whether Student Feedback implemented? **Yes**
 - d. Any new innovation/ practice / technique adopted in teaching? **Yes**
 - e. Whether Teacher's Diary maintained? **Yes**

Industry Institution Interaction & Placements

(a) Mention the following details if any.

- i. Details of industrial tours/visits/ seminar etc. organized in the previous academic session – **Organised industrial visit to Jai Bharat Maruti, Faridabad on March 15, 2018.**
- ii. Consultancy - **Nil**
- iii. Industrial Project Work- **Nil**
- iv. Seminars/Conferences/Lectures with industry partnership-**Organised Soft Skills Development Workshop in association with The Core HR Solutions, Mohali on April 09, 2018**

(b) Student's Placement:

- i. Whether training and placement cell has been established? **Yes**
- ii. Name of the Training and Placement Officer **Er. Vikas Sharma**
- iii. Qualification and Experience of Training and Placement Officer-**B.Tech., M.Tech., 6 years**
- iv. Number of companies which visited the Institute during the last three years for campus interviews (Please supply the list of companies) & efforts made for improving Industrial Institution Interaction.
 - a. **Nippon Steel & Sumikin Pipe India Pvt. Ltd., Neemrana**
 - b. **Gars Infotech, Hisar**
 - c. **Next Education Pvt. Ltd., Hyderabad**
 - d. **Jai Bharat Maruti Group, Manesar**
 - e. **Sachtech Slutions Pvt. Ltd., Mohali**
 - f. **Top Surveys, Faridabad**
 - g. **Sahsara Electronics, Delhi**
 - h. **Edge Telecom, Gurugram**
 - i. **Magna Power Train, Manesar**

A full fledged Training and Placement Cell is established which interacts with the HR Managers of various companies and identifies requirements of the companies and then arranges specific trainings / workshops for the students to enhance the placements.

- v. Number of extension lectures delivered by outside experts during the last three years - **18**
- vi. Number of students placed during the last 3 years: **First batch is passing out in June 2018**

| Course | No. of Eligible Students | No. of Students Placed | Percentage |
|-------------------------------|---------------------------------|-------------------------------|-------------------|
| Civil Engineering | 11 | 0 | 0 |
| Mechanical Engineering | 15 | 8 | 53.33 |

Extra Curricular Activities

Brief account of the activities/ achievements of the Institute during the previous year:

- i. Games and sports- **Organised Annual Sports Meet on 9-10 March 2018.**
- ii. Debates/ Paper presentation / Quiz Competitions etc. -**Organized Debate, Group Discussion and Speech competition on April 17, 2018.**
- iii. Cultural activities – **Organised Inter department Cultural competition on March 20, 2018**
- iv. NCC/NSS - **Nil**
- v. Students help desk- **Student help desk is established to support new admission seekers and also to solve day to day problems of academics and hostel**

vi. Any other - Nil

PART J – FACULTY DEVELOPMENT INITIATIVES

- i. Number of faculty sponsored by the institute since its inception to till date for improvement of academic qualification teaching skills etc. **05**
- ii. Number of faculty sponsored to attend training conference and other professional meeting within and outside the country and the total amount spent for this purpose by the Institute/ Trust/ Society. **04**
- iii. Number of faculty sponsored for industrial training. **NIL**
- iv. Does the institute possess any faculty development plan, if so give the details. **To Sponsor 03 faculty members for higher education and to sponsor 03 faculty members to attend short term training programmes each academic year**

PART K – OTHERS

1. Please state whether the applicant is running and / or managing any other technical / professional institution which is approved in the premises on sharing basis. If so, please give the name of the programs / courses being conducted. **B.Tech. (CSE, Civil, Mech., ECE & EE), M.Tech. (CSE, ECE & Mech.), MBA**
2. Whether the applicant has any Court Case in respect of violation of provisions of State Govt. / UGC or that of any other statutory body including AICTE / NCHMCT / PCI. **NO**
3. Has the institute ever been served show cause notice by the Board for indulging in malpractices in conduct of Board examination? If Yes, Please mention the details and its present status. **NO**
4. Has the institute ever been served show cause notice by the DTE / AICTE / PCI / NCHMCT / HSBTE for indulging in malpractices / violation of rules, etc? If Yes, Please mention the details and its present status. **NO**
5. Please submit status of compliance in respect of various conditions / guidelines as per latest AICTE approval Letter. **Attached**
6. Please submit status of compliance in respect of Grievance Redressal Committee for students as notified by AICTE. **Attached**
7. Please submit status of compliance in respect of various conditions / guidelines as per latest DTE / State Govt. NOC. **Attached**
8. Whether any deficiencies were reported by the AICTE during last two years? If Yes, Please submit the compliance of these deficiencies. **NO**
9. Whether any deficiencies were reported by the DTE / HSBTE during last two years? If Yes, Please submit the compliance of these deficiencies. **Yes, the compliance report is enclosed.**
10. Please describe briefly future plans for improvements in infrastructure / expansion in academic and other activities to fully meet the norms and standards. **To start Diploma in Electrical Engineering from the session 2019-20 and develop the laboratories accordingly.**

Name and Signature of the Principal /
Director of the Institution.

Counter signed by:

(Chairman / President of the Society /Trust / Board) (Two Members on Society/Trust/Board)